

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, November 1, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 1, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Mark Stratten, Bryan Gums, Vicki Buseth, and Brian Eclov.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board.

The Consent Agenda consisted of the agenda for the November 1, 2005 Commission Meeting, and the minutes from the October 25, 2005 Commission Meeting.

Welfare Matters: Case # 05-163 for hospital was denied; Case # 05-165 for hospital was denied; Case # 05-148 for hospital was denied; Case # 05-005 admission fee was approved; Case # 05-162 for utilities was denied.

Travel/Education: Kristin Olsen to go to Mitchell, SD on November 9-10, 2005 to attend the Liability Pool Safety Conference; Joyce Dragseth to go to Pierre, SD on November 2-3, 2005 to attend the Summer Study Committee Hearing; Gary Heldt, Larry Barnett, Bob Mans, Steve Smith, and Glen Nachtigal to go to Clear Lake, SD on November 8, 2005 to attend the District Meeting; Gary Heldt to go to Pierre, SD on November 17-18, 2005 to attend the Fall Meeting.

ROUTINE BUSINESS

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted the salaries and personnel changes for the month of October 2005 are as follows: Longevity Increase: Larry Jensen \$90.00. New Hires: Chris Houfek, Custodial @ \$9.51; Troy Maroney, Part-time Correctional Officer @ \$11.82; Glenda Skorseth, Office Assistant @ \$10.23. Resignation: Doris Knutson and Jeff Kollars.

Department Totals: Commission \$14,349.31; Auditor's Office \$8,416.11; Treasurer's Office \$11,444.06; States Attorney's Office \$20,038.55; Custodial Buildings \$2,720.70; Director of Equalization \$17,719.11; Register of Deeds \$8,654.02; Veteran's Service Officer \$3,218.42; Sheriff's Office \$32,588.00; County Jail \$28,662.52; Contract Law Enforcement \$7,197.49; Emergency Management \$5,570.02; Drainage \$1,220.00; Highway \$44,829.10; Welfare \$2,930.55; Community Health Nurses \$2,213.76; Women, Infants, & Children \$2,037.56; County Extension \$4,103.48; Weed Control \$6,976.03; Planning & Zoning \$3,659.98.

Be it noted, Chairperson Falken signed claims for the following—AFLAC, insurance \$2,943.86; AFLAC Flex-One \$85.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,504.48; Flex One, unreimbursed medical \$1,477.00; Local Teamsters, union dues \$823.00; SDRS, retirement \$27,503.01; SDRS Supplemental, retirement \$3,455.00; EFTPS \$51,632.57; Wellmark Blue Cross, insurance \$38,193.05; Fort Dearborn Life, life insurance \$507.70; plus two non-payroll claims: State Treasurer's Office, unclaimed property \$282.84 and SD LECC, registration \$20.00.

Motion by Negstad, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$4,612.64; Reason: Program Funding for 2004 DOJ/OJP Equipment Grant; Receipt # 93472: Line #22600X4296222. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

REGULAR BUSINESS

Motion by Negstad, seconded by Larson, to approve the quote from XYBIX Systems, Inc. of Littleton, CO. for the E911 Communications Furniture, quote amount \$25,935.00, sole quote received. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Treasurer, Vicki Buseth met with the board to present a Delinquent Tax Payment Agreement. Motion by Larson, seconded by Klavetter, to approve and authorize Chairperson Falken the Delinquent Tax Payment Agreement between Ray and Joyce Nelson and Brookings County. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, the ODP FY 2005 Law Enforcement Terrorism Prevention Program, E911 Rural Address Signs, and the upcoming City, County, & School Joint Meeting.

Be it noted, the Board approved the following Personnel Action Notice: Annual Step Reviews: Dennis Miller and Cliff Friedrich.

Zoning and Drainage Director, Robert Hill met with the board to discuss the Brookings County E911 Rural Address Sign Project. Motion by Santema, seconded by Larson, to approve a one week extension with the Construction Signing Corporation to complete the Brookings County E911 Rural Address Sign project, until Monday, November 7th, 2005 at 5:00pm.

Deputy States Attorney, Wm. Mark Kratochvil presented the board with the Deputy States Attorney's Report. Kratochvil updated the board on the Road Easement and the completion of the deeds of the property transfers to Town of Bruce, SD.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter reported on the 12th Annual Planners Conference.

Commissioner Santema reported on the Health Meeting and the Event Center Board Meeting.

Commissioner Negstad reported on the Abuse Shelter.

Commissioner Larson reported on the Research Park Board Meeting.

Commissioner Falken reported on the Housing Meeting.

The board discussed Drainage Matters, a Service Contract with the Resource Center, the State Convention, the National Conference, GIS Technology, and the Housing Code of Ethics.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, November 8, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office